

**Miami Township Trustees**  
Minutes of August 4, 2025  
*\*see acronym glossary following minutes*

**Call to Order**

The meeting was called to order by Chairperson Mucher, with Trustee Moir and Trustee Hollister present.

Fiscal Officer Jeanna GunderKline, Zoning Administrator Bryan Lucas, and Recorder Cyndi Pauwels were in attendance.

*Yellow Springs News* Editor Lauren Shows, Greene County Prosecutor David Hayes, and residents Lori Askeland, Peter Buswinka, Jane Smart, Fred Stockwell, and Kelly Ann Tracy were also present.

**Adoption of Minutes**

Trustee Moir **moved to adopt the minutes** of July 21, 2025, as corrected by Ms. Pauwels (changes to residents' names). Trustee Hollister **seconded**, and the **motion carried unanimously**.

**Payment of Accounts**

Trustee Hollister **moved** and Trustee Moir **seconded to pay bills** in the amount of **\$46,020.14**:

- General Fund – \$3,232.44
- Cemetery – \$2,176.22
- Fire Fund – \$36,547.32
- Road – \$4,064.16
  - 2021 – \$1,798.97
  - 2031 – \$2,265.19

**The motion carried unanimously.**

**Correspondence**

Trustee Hollister shared correspondence from the Greene County Commissioners formally setting the **public hearing re: the Township's solar exclusion zone for Thursday, August 21, 2025, at 1 p.m.** in Xenia.

Trustee Moir asked Trustee Mucher if he could **verify the legitimacy of an invoice from the Geek Squad** for computer service renewal. He said it was a scam.

**Public Comment on Agenda Items**

Greene County Prosecutor Hayes **requested a short meeting with the Trustees following the regular business meeting** to review processes for interaction with his office, stressing it would not be an Executive Session, would not deal with any pending Trustee business, and that no decisions would be made. They agreed to meet with him following adjournment.

## Fire Department Report

Chief Cannell was out of the office on a run.

After a brief discussion of MTFR agenda items, **Trustee Hollister said he would assist Chief Cannell with ongoing research on the AED situation**, given the Chief's unfamiliarity with the community.

In the Chief's absence, Trustee Moir presented a **four-point proposal from Consultant Frederick Kauser** designed during budget meetings on July 27 and 29 to which all Trustees were invited, and sent via email July 31, 2025, **on MTFR staffing changes and moved for its acceptance:**

- 1) Effective immediately, extend provisional minimum staffing levels of 2 (two) firefighters through December 31, 2025. This provision reduces overtime back-fill costs and mediates the burden placed on a limited number of career staff.
- 2) Effective immediately, reduce authorized staffing levels to seven (7) career staff including one (1) fire chief and six (6) line firefighters/officers. Utilize retained funds to bump career and part-time compensation.
- 3) Effective January 1, 2026, reduce authorized staffing of six (6) line officer ranks to three (3) line officer ranks including one Captain and two (2) Lieutenants effective January 1, 2026. Phase out the rank of Sergeant effective December 31, 2025, and hold present hourly rate through catch-up with new rate.
- 4) Effective January 2, 2026, revise the vacation payout from lump-sum to a bi-weekly accrual (based on a one-year max) and maintain all other provisions.

Trustee Hollister **seconded**, noting several of the items had been under discussion for some time, and that he was glad to see them addressed. The **motion carried unanimously**.

## Cemetery and Road Report

### Cemetery:

Mr. Gochenouer was absent.

Trustee Moir reported she met with the GFNB contractor JT and the Borchers at the cemetery recently to discuss the couples' concerns over their son's burial plot and to review plantings, etc.

Trustee Mucher, noting Prosecutor Hayes' presence, asked if such a special meeting had been advertised in advance and if minutes were taken, expressing his concern that she had violated **public meeting laws** and noting potential fines and penalties for the Committee and for her personally.

Trustee Moir stated it was **not a formal meeting, and no minutes were taken**. She noted the Committee meets quarterly and always reports out. Trustee Mucher asked if minutes were taken at those meetings; she said yes, they were, and asked

if he would like copies. When he answered in the affirmative, she said she would provide them.

### **Roads:**

In Mr. Gochenouer's absence, Trustee Moir asked for clarification on a document received re: work on **Harbison Road** – whether this was part of the planned projects and if it had been included in the budget.

Trustee Mucher said the project was part of an **Ohio Community Works project grant application from Greene County** and included Cedarville and Miami Townships. He detailed the review process, and said that if the ~\$100,000 grant was approved, the project and the Township's probable 10% match (possibly in-kind) would not be due until June 2026.

Trustee Hollister noted for informational purposes that he had visited the **completed Jacoby Road paving** and was surprised to see how far south the Township line extended, given his previous understandings of the area.

### **Fiscal Officer's Report**

Ms. GunderKline reported **office procedures are becoming more streamlined** with the help of her new assistant.

She found several old (one from 2022) **outstanding invoices** that, when **investigated/contested**, were written off, **saving over \$5,000**. One from Kettering Hospital should have been charged to the Ohio Bureau of Workers' Comp, not the Township.

**US Bank checking balance 7/31/25: \$548,268.79**

**StarOhio investment account balance 6/30/25: \$1,433,712.75**

### **Zoning Administrator's Report**

Mr. Lucas reported **1 permit** has been issued recently, for a new construction on Kyle Road.

The **Zoning Commission will meet Thursday, August 7, at 7 p.m.**, per their new meeting schedule (first Thursday of the month). That will be their first meeting **with RPCC about the State of Ohio grant for updating the zoning Resolution**. RPCC will review a plan of action, including regular meetings with them through December.

Trustee Mucher asked who will set the **agenda for the joint meetings**. Mr. Lucas said the Zoning Commission will set agendas, incorporating reports from RPCC.

The Zoning Commission will also hold a brief **public hearing to table** a pending text amendment (**Non-conformities**).

The **BZA will meet August 20, at 7 p.m., to consider a variance for property on East Hyde Road.** They will also discuss adopting **new internal Rules of Procedure proposed** by Mr. Lucas.

#### **New Business**

Trustee Moir presented an email received from *Yellow Springs News* asking the Township to place an **ad in the upcoming Back-to-School issue.** Options are 5x2 for \$150, and 5x4 for \$225. She said she has checked the advertising line item in the budget and only 33% has been expended more than half-way through the year.

After a brief discussion, including Trustee Hollister's suggestion to include meeting times, Trustee Moir **moved to purchase the 5x4 ad for \$225, incorporating Township meeting times.** Trustee Hollister **seconded,** and **the motion carried unanimously.**

#### **Old Business**

Trustee Moir presented a **revised Certificate of Estimated Property Tax Revenue from the Greene County Auditor,** noting it **requires two formalities** from the Trustees: rescinding Resolution 2025-22 Resolution to Proceed with the MTRF Levy, and passing a new Resolution for the levy.

After a brief discussion, Trustee Moir **moved to rescind Resolution 2025-22.** Trustee Hollister **seconded,** and **the motion carried unanimously.**

Trustee Moir then **moved to adopt Resolution 2025-25 Resolution to Proceed of the Taxing Authority.** Trustee Hollister noted the different format and asked who drew up the document. After Trustee Moir advised him it had come from Attorney Jen Huber, he **seconded** the motion, and **the Resolution was adopted unanimously.**

#### **Adjournment**

The meeting was adjourned at 5:40 p.m., with the next meeting scheduled for **Monday, August 18, 2025,** at 5 p.m.

Prosecutor Hayes then met with the Trustees and Ms. GunderKline as requested.

**Chairperson** \_\_\_\_\_ **Attest** \_\_\_\_\_

#### **\*Acronyms:**

- GCTA: Greene County Township Association
- GFNB: Glen Forest Natural Burial Committee
- MTRF: Miami Township Fire & Rescue
- MVRPC: Miami Valley Regional Planning Commission
- OTA: Ohio Township Association
- RPCC: Greene County Regional Planning & Coordinating Commission
- YSDC: Yellow Springs Development Corporation

/clp