

Miami Township Trustees
Minutes of June 3, 2024
**see acronym glossary following minutes*

Call to Order

The meeting was called to order by Chairperson Hollister, with Trustee Moir and Trustee Mucher present.

Zoning Inspector Carrie Smith, Fiscal Officer Jeanna GunderKline, Road Department employee Dan Gochenouer, and Recorder Cyndi Pauwels were in attendance.

Township resident Fred Stockwell was also present.

Adoption of Minutes

After a clarification from Trustee Hollister, Trustee Mucher **moved to adopt the minutes** of May 20, 2024, as **corrected**. Trustee Moir **seconded**, and the **motion carried unanimously**. Special meetings minutes from May 10 and May 17 noted on the agenda were tabled to a future date.

Payment of Accounts

Trustee Moir **moved** and Trustee Mucher **seconded** to **pay bills** in the amount of **\$60,755.33**:

- General Fund – \$22,566.02
- Fire Fund – \$28, 333.97
- Cemetery – \$6,799.24
- Road – \$3,056.10
 - 2021 – \$47.08
 - 2031 – \$3,009.02

The motion carried unanimously.

Correspondence

The Trustees received correspondence as follows:

- Chrisonna Anderson-Lutz, Greene County Engineer Special Projects Coordinator: Weekly construction update
- United Health Care: Policy and protocol updates
- State Auditor's Office: Contract modification for Perry and Associates, prepared for Miami Township; instructions to log in and agree to the modification – ***Trustee Hollister will follow-up with the State***
- Maddison Hale, Auditor: Requesting documents
- Glen Forest request for grave location and purchased plot location/request to purchase
- Kelly Brooke, Ohio Police and Fire Fund Pension: Have not received payroll report for April 2024 – ***referred to Financial Officer***
- MVRPC: Agenda for June 6th Board of Directors Meeting
- Stephanie Goff, Greene County Engineer: Folding maps available for pick up for residents, 7 a.m.-4 p.m., M-F, at Greene County Engineer's office

Public Comment on Agenda Items

No comments

Fire Department Report

In Chief Powell's absence, no call report was available.

Trustee Hollister noted the status of the **pending OFCA assessment** is unclear. Although comments were solicited for the draft provided two weeks ago, only notes from Chief Powell and former Chief Altman have been submitted; comments from Trustee Mucher and Trustee Moir are in limbo. Trustee Mucher said he is "100% not pleased" with the process thus far, noting **repeated delays** and other issues. Trustee Moir noted **several "baseline" data errors in the draft**, including budget numbers, MTFR full-time staff count, and census information for MTFR coverage area. After a lengthy discussion on Trustee Moir's proposal to suspend the contract and to pay a 1/3 termination fee, it was decided **Trustee Hollister will contact the Township attorney** for advice on ending the contract, and pending Trustee comments will be held in abeyance.

Trustee Moir presented the **contract from Frederick Kauser, Intellex Limited**, for the consulting proposal passed at the May 20th meeting. Trustee Mucher questioned the **scope of the contract**, asked who requested the specific items noted, and said he needed input from Chief Powell before he could vote on the contract. After an extended discussion, it was agreed **Trustee Hollister will contact Mr. Kauser for clarification**, and that a special meeting may be held later in the week to address the matter rather than delaying the process further.

The Yellow Springs Chamber of Commerce is requesting **specific figures for the cost of MTFR support at Street Fair** so they can budget accordingly. Chief Powell has agreed to provide those numbers, but in his absence, the request will be **tabled**.

Trustee Moir asked to revisit the **July 4th fireworks \$1,000 donation** agreed upon at the May 20th meeting. After a brief discussion, she **moved the full sponsorship amount of \$3,500** instead, noting how such visible support from the Township could help generate goodwill in the community. Trustee Hollister noted the Township donation has already been doubled from last year, and the motion died with **no second**.

Cemetery and Road Report

Cemetery:

Mr. Gochenouer reported **2 burials**, one at Oak Grove, and one at the Prairie.

Remaining **monument foundations** will be laid tomorrow.

Roads:

Mr. Gochenouer reported the crew is finishing **ditch mowing**.

At Mr. Gochenouer's insistence, Brandon Morris will be taking well-deserved PTO the week of June 17th.

Fiscal Officer's Report

Trustee Hollister noted the **fund status report** has been received.

Trustee Moir presented the **Ohio Auditor of State's data requests**. Specifics were discussed to determine who would have the several items needed.

Zoning Inspector's Report

Ms. Smith reported **3 permits** have been issued recently: a fence, ag/barn, and a residence.

The **Zoning Commission will meet June 18, 2024**. The **agenda** will include review of MVRPC's request re: the proposed **Temporary Use Permit (TUP)** modification language, and **solar installations other than residential**. Ms. Smith said there has been discussion about replacing some TUPs with a standard Conditional Use status. She noted it will probably take several meetings to work out these items.

New Business

No items.

Old Business

Trustee Moir presented a revised **proposal from NE Broadband** regarding their **placement of equipment at the Township Road Department** office on Fairfield Pike. The company would like to add a broadband connection to their services. She reminded the Trustees of the company's operations and liability insurance. This would be a 3-year commitment due to the investment involved. The company would continue to provide the Township in-kind services (Internet access, 5 hrs/month IT assistance, etc.). Trustee Mucher **recused** himself from the decision, and after further discussion, it was agreed Trustee Moir will ask for a **legal review of the proposed contract**.

Adjournment

The meeting was adjourned at 6 p.m., with the next meeting scheduled for **Monday, June 17, 2024**, at 5 p.m.

Chairperson _____ **Attest** _____

***Acronyms:**

- MTFR: Miami Township Fire & Rescue
- MVRPC: Miami Valley Regional Planning Commission
- OTA: Ohio Township Association
- RPC: Greene County Regional Planning & Coordinating Commission
- YS CDC: Yellow Springs Community Development Corporation

/clp