

Miami Township Trustees
Minutes of March 18, 2024
**see acronym glossary following minutes*

Call to Order

The meeting was called to order by Chairperson Hollister, with Trustee Moir and Trustee Mucher present.

Fire Chief Denny Powell, Fiscal Officer Margaret Silliman, and Recorder Cyndi Pauwels were in attendance.

Residents Fred Stockwell, Dr. C. Jayne Brahler, and Mark Willis were also present.

Adoption of Minutes

Trustee Mucher **moved to adopt the minutes** of March 4, 2024, as presented. Trustee Moir **seconded**, and the **motion carried unanimously**.

Payment of Accounts

Trustee Moir **moved** and Trustee Mucher **seconded** to **pay bills** in the amount of **\$56,826.32**:

- General Fund – \$10,673.14
- Fire Fund – \$34,908.35
- EMS Billing – \$4,874.00
- Cemetery – \$249.00
- Road and Bridge – \$6,121.83
 - 2011 – \$58.80
 - 2031 – \$6,063.03

The motion carried unanimously.

Correspondence

The Trustees received correspondence as follows:

- USDA: **Compliance review**
- MVRPC: Notification of **transportation grant**
- David Graham, Greene County Auditor: Official **estimate of resources**
- Stephanie Goff, Greene County Engineer: Invitation to **GCTA meeting**
- D. Swinger: **Zoning Inspector job description draft** (see discussion under Old Business)
- Claudia Brahler: **Interest in serving on the Zoning Commission** (see introductions under Public Comment)
- Mark Willis: **Interest in serving on the Zoning Commission** (see introductions under Public Comment)
- Stephanie Goff, Greene County Engineer: **Required stormwater training** March 20, 2024 (Trustee Hollister will attend)

Public Comment on Agenda Items

Trustee Hollister invited two **applicants for Zoning Commission Alternate** to introduce themselves:

- **Dr. C. Jayne Brahler** is a retired UD professor who has lived in the Township for many years and owns 3 separate properties. She has experience in grant writing and risk analysis, with interest in and knowledge of solar projects being considered locally. Dr. Brahler was an Agriculture Extension Agent in Montana, and was a professional farrier (specialist in equine hoof care).
- **Mark Willis**, Director of Hall Hunger Initiative, is a long-time Fairborn resident who recently moved to the Township. He has 26 years' experience in library PR, was a paralegal for a time, and has experience in grant writing.

Following a brief discussion on term lengths, Trustee Mucher moved to **appoint both Dr. Brahler and Mr. Willis as alternates to the Zoning Commission** for the remainder of 2024. Trustee Moir **seconded**, and the **motion carried unanimously**.

Fire Department Report

Chief Powell reported **20 EMS runs** and **8 fire calls** since last meeting, with no mutual aid runs.

He updated the Trustees on equipment repairs:

- **Brush 81** is still out of service, awaiting a written estimate of the anticipated \$8,000 expense for repair.
- **Engine 82** repairs continue, with a trip to Springboro for specific services planned for later this week.

For the **April 8th solar eclipse**, Chief Powell has increased staffing from 3 to 8 for the 0700-1900 shift. He will be in the Greene County Emergency Operations Center, and Nate Ayers will be in charge here. Chief Powell has discussed possible patient transport options with Friends Care. He noted the local events planned with the Village to help control expected crowds.

The **ESO inventory system** discussed in earlier meetings is expected to be **live April 1st**.

The **ISO equipment survey** is scheduled for this Friday, **March 22nd**.

In response to an earlier Trustees' inquiry, Chief Powell reported the **meeting room cameras are video only**, no audio.

An **officer staff meeting** is scheduled, a **Stryker cot demo** was held, and Howell Rescue will provide an **air-pack demo** on Thursday, March 21st.

Trustee Hollister presented **Resolution 2024-13 Pursuant to Ohio Revised Code § 128.08 to Approve the Final Plan for Greene Countywide 9-1-1 System**. In response to questions from Mr. Stockwell and the Trustees, Chief Powell explained "NextGen

911” versus Dispatch operations; and cellphones, landlines, and VOIP (voice-over IP) connections. Trustee Mucher **moved** to approve the Resolution, and Trustee Moir **seconded**. The **Resolution was adopted unanimously**.

Trustee Hollister presented **Resolution 2024-14 Adoption of Greene County Hazard Mitigation Plan**. After a brief discussion, Trustee Moir **moved** to approve the Resolution, and Trustee Mucher **seconded**. The **Resolution was adopted unanimously**.

Cemetery and Road Report

Cemetery:

In Mr. Gochenouer’s absence, Trustee Mucher reported **1 burial** at Oak Grove, **1** in the Prairie, and **2** in Clifton, with **2 plots sold** in Clifton.

Roads:

In Mr. Gochenouer’s absence, Trustee Mucher reported Brandon Morris is **filling potholes** and taking **an inventory of damaged signs for replacement**. Trustee Hollister asked about grant funds for the signs, but Trustee Mucher said the Township does not qualify.

Fiscal Officer’s Report

Resolution 2024-15 Adoption of Permanent Appropriations (\$2,247,404.83) was presented by **Fiscal Officer Silliman** at **her last meeting in office**. After a brief discussion during which he commended Trustee Moir on her diligence in comparing Temporary versus Permanent figures, Trustee Mucher **moved** to adopt the Resolution, and Trustee Moir **seconded**. The **Resolution was adopted unanimously**.

Ms. Silliman thanked Township officials over the years and the MTRF for their work during her **24 years in office**: “It was worth every penny.” Trustee Mucher added his reminiscences and expressed his “hearty thanks” for her service. A **farewell reception will be held Wednesday, March 20, at 5 p.m.**, in the Trustees’ meeting room.

Standing Committee Reports

- Miami Valley Regional Planning Commission (MVRPC): Trustee Moir reported the meeting focused on **transportation grants**.
- Greene County Regional Planning & Coordinating Commission (GCRPCC): No report
- Clifton-Union Cemetery: Trustee Hollister recapped the process leading to the **endowment** received by the cemetery. The house bequeathed is being emptied, the garage torn down, and the property listed for sale (~\$100,000) in the next week. Those funds will be used to maintain/operate the cemetery. He noted the unique opportunity this project has given for the **cross-jurisdictional cemetery Board** (Miami Township in Greene County, Green Township in Clark County, and the Village of Clifton) to interact in new ways. Trustee Mucher noted **the Board remains autonomous** from each of the jurisdictions involved.

- YS Community Development Corporation (YS CDC): Trustee Moir reported they continue courting **new business development** in conjunction with the industrial growth in the region.
- YS Environmental Commission: No report
- Greene County Township Association (GCTA): Trustee Hollister reported the **Greene County Engineer presented her annual report** focusing on road projects, etc. They also discussed the upcoming drainage/stormwater training (see Correspondence).
- Glen Forest Natural Burial Committee: Trustee Moir reported the **quarterly meeting will be held April 29th**.

New Business

The Ohio Township Association Risk Management Authority (OTARMA) made a **site visit** (liability insurance). They discussed IT issues and recommended a credit card policy and contingency/disaster recovery plans. They also suggested centralized document storage on Outlook versus the current, more scattered, system. Chief Powell said he found the visit very helpful.

A brief discussion was held on scheduling **public use of the Township meeting room**. Groups will be reminded to use the posted calendar to help avoid conflicts. Overflow parking may become an issue when construction begins next door. Friends Care lot is a possibility, but will need to be explored further. After reviewing door access options, Trustee Hollister agreed to collect groups’ contact information so Chief Powell can create key cards for regular users. Trustee Mucher reminded everyone no food or beverages other than water are allowed in the meeting room.

Old Business

Trustee Hollister presented the draft of a **Zoning Inspector’s job description** as prepared by Interim Zoning Inspector Denise Swinger. After extensive discussion and several changes, Trustee Mucher **moved to adopt the document**, and Trustee Moir **seconded**. The **motion carried unanimously**. Trustee Mucher will provide an updated copy to the *Yellow Springs News* for immediate publication. Other outlets were discussed including GCRP, GCTA mailing list, and the Township website.

Trustee Hollister’s proposed discussion on an **annual publication schedule for the *Yellow Springs News*** and Trustee Mucher’s requested discussion on the **difference between/when to use a motion and a Resolution** will be continued to the next meeting.

Adjournment

The meeting was adjourned at 6:43 p.m., with the next meeting scheduled for **Monday, April 1, 2024**, at 5 p.m.

Chairperson _____ **Attest** _____

***Acronyms:**

- MTFR: Miami Township Fire & Rescue
- MVRPC: Miami Valley Regional Planning Commission
- OTA: Ohio Township Association
- RPC: Greene County Regional Planning & Coordinating Commission
- YS CDC: Yellow Springs Community Development Corporation

/clp

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