

Miami Township Greene County, Ohio

Zoning Office | 101 E. Herman Street | Yellow Springs, Ohio 45387 | 937-767-2460

Application to the Board of Zoning Appeals

Temporary Use Exception

Checklist

1. Application Fee: \$100

2. Refusal Notice / Zoning Order (if applicable)

3. Adjacent Property Owners List

A typewritten list containing the names, tax mailing addresses and parcel numbers of all parcels within three hundred (300) feet of the subject site must be submitted.

4. Site Plan (if applicable)

Submit a site plan showing existing property line boundaries and dimensions, show road frontage, driveways, parking, existing structures, proposed construction, least distance of structures from property lines (both existing and proposed). Label the existing and proposed use of entire lot and all structures. **See sample site plan, below.**

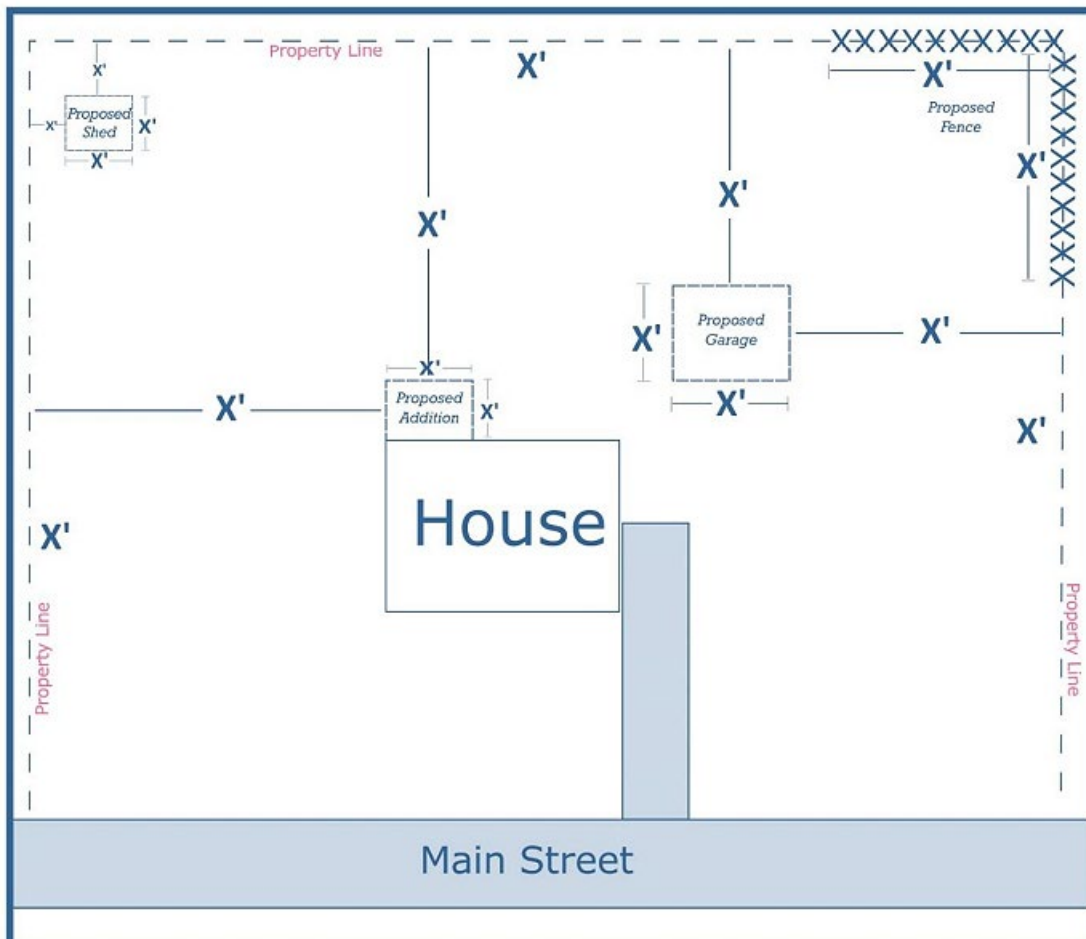
5. Application (page 2)

6. Applicant Statement (page 3)

Please note that this application and all supporting documentation may be subject to disclosure under the public record laws of the State of Ohio.

Sample Site Plan

(This is only a sample. Please submit your site plan on an additional sheet).



With your site plan, please include:

1. Property line boundaries and dimensions
2. Street names, road frontage length
3. Driveways, parking, ingress/egress as it may apply
4. Existing structures and proposed structures (buildings, fences, sheds, etc)
5. Distance of structures from property line (existing and proposed)

Temporary Use

Page 2 of 3

Application

For Miami Township Zoning Office Use Only

Case # _____ Date filed _____

Present Zoning _____ Fee paid _____

Zoning Inspector Signature _____ Granted Denied

Name of Applicant _____

Street Address _____

City, State, Zip _____

Phone Number _____ Fax Number _____

E-mail Address _____

Property Address _____

Property Parcel Number(s) _____

Interest In Property Check one:

Owner Agent Lessee Optionee

Owner(s)

(If different from applicant)

Name of Owner(s) _____

Street Address _____

City, State, Zip _____

Phone Number _____ Fax Number _____

E-mail Address _____

Signature of Owner _____ Date _____

Temporary Use

Page 2 of 3

Application Statement

Please describe any of the following items that apply in an “applicant statement” on an additional sheet and submit it with your application.

1. Describe your use/activities
2. Dates and duration of activities
3. # of attendees / ticketed? / public?/ private?
4. Parking accommodations including ingress and egress
5. Lighting or signage.
6. Any temporary structures
7. Food that will be served and the source ie: provided by host, food truck, catered
8. Handling of trash/waste removal
9. Restroom availability
10. Security or Emergency Medical Services (if applicable)
11. Any discussion/ concerns / support from neighbors about the event