

Miami Township Trustees
Minutes of November 6, 2023

Call to Order

The meeting was called to order by Chairperson Moir, with Trustee Hollister present. Trustee Mucher was absent.

Fire Chief Denny Powell and Zoning Inspector Richard Zopf were in attendance.

Adoption of Minutes

Trustee Hollister **moved** to **adopt the minutes** of October 2, 2023, as presented. Trustee Moir **seconded**, and the **motion carried unanimously**.

Payment of Accounts

Trustee Hollister **moved** and Trustee Moir **seconded** to **pay bills** in the amount of **\$87,902.08**:

- General Fund – \$8,267.96
- Fire Fund – \$64,500.52
- EMS Billing – \$5,912.69
- Cemetery – \$785.32
- Road and Bridge – \$8,432.59

The motion carried unanimously.

Correspondence

The Trustees received correspondence as follows:

- Lindsay Workman, Vesper Energy: Request to be added to the December 2, 2023, agenda to review their **proposed “Aviation Solar Development” project** – smaller footprint, same site
- Lee Sloan: Via Trustee Hollister – thanks for joining the **Citizens for Green Acres cross-appeal**
- USDA: Review of building/vehicles/staff to assure **compliance with borrower regulations**
- Kelli Leingang-Pitrone: Via Mr. Zopf – further **paperwork re: pending permit**
- Mr. Zopf to Ms. Pitrone: Detailing additional **documentation needed**
- Nathan Lee: **Climate change survey**
- Miami Valley Regional Planning Commission (MVRPC): Virtual public meeting November 9, 2023, 5 p.m., to **review transportation projects**
- Keith Faber, Auditor of State: Memorandum of Agreement re: **independent public accountant for Township audit**
- YSDC: **Community solar grant timeline**
- Ohio Township Association (OTA): **Winter conference registration** now open
- OTA: **Journal**
- Shawna Anderson: Asking if Township requires **haul permits** for trucking companies (it does not)

- Scott Osterholm: Asking for previously-discussed (082123) **letter to Greene County Engineer Stephanie Goff asking for speed-limit reduction and additional signage on Polecat Road** at the Village limits – Trustee Hollister will draft a letter; Trustee Moir will sign it

Public Comment on Agenda Items

No comments

Fire Department Report

Chief Powell reported **30 EMS runs** and **7 fire calls** since last meeting, including Mutual Aid requests for 10 EMS runs and 4 fire calls.

He provided an update on **apparatus issues** including M82's oil leak (service 11/7/23) and Medic 881, and detailed the approval of **fire protections** at 221 Xenia Avenue.

Georgia Goad is now **certified as a fire inspector**; her pay will be adjusted accordingly.

Trustee Moir **moved** to appoint Chief Powell as Miami Township representative on the Public Service Information Sharing Network (PSISN) Board subcommittee. Trustee Hollister **seconded**, and the **motion carried unanimously**.

Cemetery and Road Report

Cemetery:

In Mr. Gochenouer's absence, Trustee Moir reported the planned **water feature will be installed in the Prairie Cemetery** later this week.

Fiscal Officer's Report

Resolution 2023-44 Amendment of Permanent Appropriations was presented. Trustee Hollister **moved** to adopt the Resolution as enumerated, and Trustee Moir **seconded**. The **Resolution was adopted unanimously** (note the **corrected Resolution number** from the 2023-42 noted on the agenda).

Zoning Inspector's Report

Mr. Zopf reported **4 permits** have been issued since his last report.

No Zoning Commission meeting was held in October due to a lack of quorum.

The Agraria Center for Regenerative Practice sent a letter advising him they have obtained a **Class 2 license from the Ohio EPA for composting up to 500 lbs/day**. No Township permit is needed for this use. He noted this does not permit them to sell compost; that would require different a permit. A discussion was held on the specifics of the Agraria compost operation, the business potential, etc.

Additional discussion was held on **agritourism** in general and on permit requests the Zoning Office has dealt with this year. See the meeting video for specifics.

Trustee Moir renewed a discussion on the **new process for filing zoning and BZA paperwork**, noting this is for any contact, not just issued permits. Mr. Zopf questioned the filing system, alphabetizing by address, etc., and indicated he would continue to maintain a chronological file by year for his use.

Trustee Moir presented the **Temporary Use Permit form** she created after consulting with Attorney Jen Huber. A debate ensued re: its necessity, fees involved, and ultimate use. Copies will be provided to Trustee Hollister and Mr. Zopf for courtesy review.

The **new BZA review request form** has been added to the website in test mode. Seven possible issues are listed: Similar use, Boundaries, Administrative review, Grievance appeal, Conditional use, Variance, and Temporary Use. Mr. Zopf noted Similar Use and Boundaries do not require hearings. Trustee Moir reported that BZA Chair Richard Silliman will serve as interim coordinator for these processes, as discussed previously, in order to relieve Mr. Zopf of the administration duties. A **permanent BZA coordinator** hire is pending.

In connection with a **proposed tiny house** in the Township, Mr. Zopf said, “It’s not legal.” Homes require a foundation, septic system, specific lot sizes, etc., and any residential structure that does not meet those terms cannot be placed in the Township.

New Business

Nothing on the agenda.

Old Business

As discussed on October 2nd, NE Broadband has submitted their **proposed lease agreement** for equipment housed in the Road Department Quonset hut. They will also provide a copy of their \$2 million liability insurance policy.

Executive Session:

Trustee Moir **moved** for an **Executive Session** at the earlier request of Trustee Mucher and Chief Powell to review employee evaluation. Trustee Hollister **seconded**. The meeting recessed at 5:52 p.m., and reconvened at 5:54 p.m. with **no action being taken**.

Adjournment

The meeting was adjourned at 5:54 p.m., with the next meeting scheduled for **Monday, November 20, 2023**, at 5 p.m.

Chairperson _____ **Attest** _____

/clp – from video